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## Booking Form & Personal Data Sheet

**Passenger Information:** Please ensure all passenger names and dates of birth match legal identification exactly (passports for international travel) according to TSA regulations or boarding may be denied.

**FULL LEGAL NAME - (EXACTLY AS IT APPEARS ON YOUR ID\* - SEE ABOVE)**

FIRST NAME	MIDDLE NAME	LAST NAME	BIRTHDATE	GENDER	US CITIZEN? Y or N
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_

Email: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

How did you hear about us? \_\_\_\_\_

**Emergency Contact:** Whom may we contact on your behalf in case of emergency?  
*(This needs to be someone not travelling with you.)*

Name: \_\_\_\_\_ Relation to you? \_\_\_\_\_

**NOTE:** Prime Time Travel may require a Planning Deposit or Booking Fee depending on the type of travel requested. See more information in our Terms & Conditions.

- Our agency requires an upfront non-refundable **Planning Deposit** of \$50 per person traveling that will be **credited toward your trip** upon final payment. The deposit is forfeited if travel is not booked within 90 days of the initial quote.
- Our agency charges **Booking Fees** for arranging individual travel items that are not part of a package. See Terms & Conditions for more information.
- If your travel departure date is within 30 days of returning this form, there will be an additional \$50 per person **Expediting Fee** in order to prioritize the trip. The **Planning Deposit** will also increase to \$200 per person which will apply towards your final payment. Requests of less than 2 weeks from departure may incur additional **Expediting Fees**.

**I have read the "PTT Terms & Conditions" and understand it is my responsibility to accurately report all passenger information and verify validity of all necessary passenger legal identification.**

Name: \_\_\_\_\_

Date: \_\_\_\_\_